



St Katherine's School



13 September 2017

Dear Parents/Carers

Student medication

I would like to remind all parents/carers that all student medication including paracetamol must be handed into Student Support and not kept by the student themselves. Prescribed medications given in school must be in date and provided in the original containers with original pharmacy labels. Labels must include name of student, name of the medication and directions concerning dosage and time of day to be taken. Should your child need their medication to be administered at school, please complete the attached form and hand in to the Student Support Office with the medication.

In the event of your child feeling unwell, we will always contact you to seek permission to administer paracetamol.

Please do not hesitate to contact me if you require further information or advice.

Yours sincerely

Hayden Southon
Deputy Headteacher

Head of School: Justin Humphreys

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