

St Katherine's School



St Katherines - Provider Access Policy Statement

Next Review: February 2026

**Signed : Justin Humphreys
Headteacher**

Dated : February 2024

**Signed: William Harding
Chair of Governors**

Dated : February 2024

St Katherine's School: Provider Access Policy

1. Introduction

- High quality careers education and guidance in school or college is critical to young people's futures. It helps to prepare them for the workplace by providing a clear understanding of the world of work including the routes to jobs and careers that they might find engaging and rewarding. It supports them to acquire the self-development and career management skills they need to achieve positive employment destinations. This helps students to choose their pathways, improve their life opportunities and contribute to a productive and successful economy.
- As the number of apprenticeships rises every year, it becomes increasingly important that all young people have a full understanding of all the options available to them post-16 and post-18 including wider technical education options such as T-Levels and Higher Technical Qualifications.
- St Katherine's School is committed to ensuring there is an opportunity for a range of education and training providers to access students, for the purpose of informing them about approved technical education qualifications and apprenticeships. St Katherine's is fully aware of the responsibility to set students on the path that will secure the best outcome which will enable them to progress in education and work and give employers the highly skilled people they need. That means acting impartially, in line with the statutory duty, and not showing bias towards any route, be that academic or technical.
- St Katherine's endeavors to ensure that all students are aware of all routes to higher skills and are able to access information on technical options and apprenticeships (The Department of Education, July 2021: "Baker Clause": supporting students to understand the full range of education and training options, and the Provider Access Legislation, January 2023).

2. Aims

- The St Katherine's policy for Access to other education and training providers has the following aims:
- To develop the knowledge and awareness of our students of all career pathways available to them, including technical qualifications and apprenticeships.
- To support young people to be able to learn more about opportunities for education and training outside of school before making crucial choices about their future

options.

- To reduce drop out from courses and avoid the risk of students becoming NEET (Young people not in education, employment or training).

3. Pupil entitlement

- St Katherines fully supports the statutory requirement for students to have direct access to other providers of further education training, technical training and apprenticeships. The school will comply with the new legal requirement to put on at least six encounters with providers of approved technical education qualifications or apprenticeships. This will be done in assemblies in National Apprenticeship Week and National Careers Week, in addition to providers attending careers events at school or at each Trust school. .

Development

- This policy has been developed and is reviewed annually by the Careers Leader and Line Manager (Sara Gardiner and Alan Francis-Black) based on current good practice guidelines by the Department for Education.

Links with other policies

- It supports and is underpinned by key school policies including those for Careers, Child Protection, Equality and Diversity, and SEND.

All pupils in years 8-13 are entitled to -

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

- A provider wishing to request access should contact Sara Gardiner, Careers Leader, 01275 373 3737. gardiners@skdrive.org

Opportunities for access

- A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 8	<ul style="list-style-type: none"> • Guest speakers in PHSE/Tutor Program • Whole School Careers Fair 	<ul style="list-style-type: none"> • Employer Encounters • Career insights • Guest speakers in PHSE/tutor program 	<ul style="list-style-type: none"> • Employer Encounters
Year 9	<ul style="list-style-type: none"> • Whole School Careers Fair 	<ul style="list-style-type: none"> • Guest speakers in PHSE/tutor program • Year 9 options evening • Introduction to University/apprenticeships • STEM Workshops 	<ul style="list-style-type: none"> • Employer Encounters
Year 10	<ul style="list-style-type: none"> • Employee Encounters/career insights in enrichment program throughout the whole academic year. • Whole School Careers Fair • Skills Workshops • Encounters with FE, HE, Apprenticeship providers • CV writing workshops 		<ul style="list-style-type: none"> • Work Experience
Year 11	<ul style="list-style-type: none"> • Guest Speaker in Assembly • Guest speakers in PHSE/tutor program • Understanding 6th form and college options post 16 • Understanding employment career pathways • Understanding about Independent Training Providers • Whole School Careers Fair • Year 11 Futures Day • Mock Interviews • Career insight sessions • Post 16 Providers Event 	<ul style="list-style-type: none"> • Employer Encounters • Interview/CV workshops • University Talks • Apprenticeship Talks • Career insights 	<ul style="list-style-type: none"> • Employer Encounters • 6th form options evening • Step into 6th Form Day • Career insights
Year 12	<ul style="list-style-type: none"> • Post 18 Assembly/options • Employer Encounters Sessions • Whole School Careers Fair 	<ul style="list-style-type: none"> • Employer Encounters • Career insights 	<ul style="list-style-type: none"> • Work Experience • Employer Encounters • Career insights

	<ul style="list-style-type: none"> • Enrichment session opportunities • Understanding employment career pathways • Understanding about Independent Training Providers • Apprenticeship Talks and application sessions • Work experience workshops 		
Year 13	<ul style="list-style-type: none"> • Workshops - HE and high apprenticeship applications • UCAS applications • Post 18 Assembly in HE options • Employer Encounters • Virtual Careers Fair • Encounters with HE • Enrichment session opportunities 	<ul style="list-style-type: none"> • Virtual Careers Fair • Employer Encounters • Mock Interviews • University Visits • Personal Statement/CV writing 	<ul style="list-style-type: none"> • Virtual Work Experience • Employer Encounters

Premises and facilities

- The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.
- Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre (Future’s Office) which is managed by the Careers Leader. The Resource Centre is available to all students at lunch and break times.
- We welcome all visitors to the school in person to run sessions face to face. We can also facilitate sessions that run virtually over googlemeet and microsoft teams.

Please speak to our Careers Leader Miss Sara Gardiner to identify the most suitable opportunity for you.

Approval and review

Approved - Feb 2024

Signed - Sara Gardiner Feb 2024

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