

10 May 2021

Dear Parent/Carer

We trust families observing Ramadan are looking forward to their Eid celebrations this week and we wish all our children, parents and families a very Happy Eid celebration. The virtual Iftar last month was a wonderful opportunity to learn more about Ramadan and Eid around the world and we look forward to next year's event which can hopefully be in person. For clarity we are confirming our approach to attendance and Eid below. Should you have any questions, please do not hesitate to contact your child's Head of House in the first instance.

In line with guidance to schools on attendance, the school allows for one day absence for Eid for religious observance for non-exam/assessment students. Parents/carers and students should note that we require attendance for all assessments scheduled this week. Thank you for your understanding.

For those not affected by the assessments, the school also needs to fulfil its safeguarding duty and needs to know which students will be absent and for what reason. We hope parents will understand that the school must never make assumptions about the reason for an absence and will always require notification from parents/carers, including for Eid. For this reason we ask that parents/carers contact us on 01275 373737 and select attendance or call our attendance line on 01275 376882 to advise if their child is to be absent from school for Eid and the date when they will be absent. Alternatively you can email [school@skdrive.org](mailto:school@skdrive.org).

Yours sincerely



**Justin Humphreys**  
**Headteacher**