



25 November 2019

Dear Parents/Carers

Year 10 Progress Evening – Thursday 12 December 2019

I write to invite you to this important evening in our school calendar, where you will have the opportunity to discuss your child's progress with their teachers.

We ask you to make appointments using our new online <u>Parents' Evening booking system</u> and attach a <u>guidance sheet</u> for booking appointments through the new system. Bookings will open from 4.00pm on Friday 29 November and close at 12.00pm on Thursday 12 December. If you are unable to use the online booking facility, please call 01275 373737 and we will make the bookings with you over the phone. Alternatively, you can email slots when you will be available to <u>school@skdrive.org</u> and we will confirm bookings with you by return.

For science classes, please book as follows:

10-1 Miss Andrews 10-2 Miss Ardell 10-3 Miss Pearce 10-4 Mr Hake 10-5 Mrs Brooke 10-6 Mrs Ivey

For Mr Clack's Maths class, please book appointments with Mrs Daniels.

We look forward to seeing on the evening of 12 December.

Yours sincerely

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Justin Humphreys Headteacher